**CMS Updated**

1. Admin(**Not CEO. Anyone having the admin access. So that all the management team can also use this having access**) panel:
   * + Can add project (select team lead, project lead)
     + Can view employee performance
     + View all employee details in organizational chart
     + Add client (create an agreement preview and send that contract agreement to client by mail on insertion)
2. HR Panel:
   * + Add/edit/delete(inactive state) employee, intern, freelancer (send an offer letter via mail on insertion) (generate an employee id dynamically like BP000001,……..,SM100000)
     + Manage leave for employee
     + Manage salary info
     + View performance of employee
     + Conduct interview
     + Issue offer letter
     + Issue the clearance and experience certificate
     + Can check online, offline, time track of all the employees
     + View active, inactive, leave employee
     + Can view own profile and change personal info..
     + Management tree structure (can view employee details but not other hr or admin details)
     + Apply leave (to whom??): HR Manager.
     + (Query: what I have designed till now the hr after adding a candidate for interview they will ask admin for review the candidate. So shall I remove this feature..): No. Keep this.
3. Project Lead:
   * + Get updates from team lead
     + View employees active/inactive/leave state under them.
     + View project all details
     + Time tracker
     + Apply leave to HR
     + Management tree structure (cant view any employee details)
     + View performance
     + Upload the project architecture, requirement and all the details related project
4. Team lead:
   * + Get updates from employee
     + Give updates to team lead
     + View employees active/inactive/leave state under them.
     + View project all details
     + Time tracker
     + Apply leave to HR
     + Management tree structure (cant view any employee details)
     + View performance
     + Download the project architecture, requirement and all the details related project
5. Employee
   * + Give update to team lead
     + View project details
     + Time tracker
     + Apply leave to hr
     + View profile and edit it
     + Download the project architecture, requirement and all the details related project.

6. Please keep the manager layer.

CTO-Coo-: can add managers

Managers can handle hr leave request